

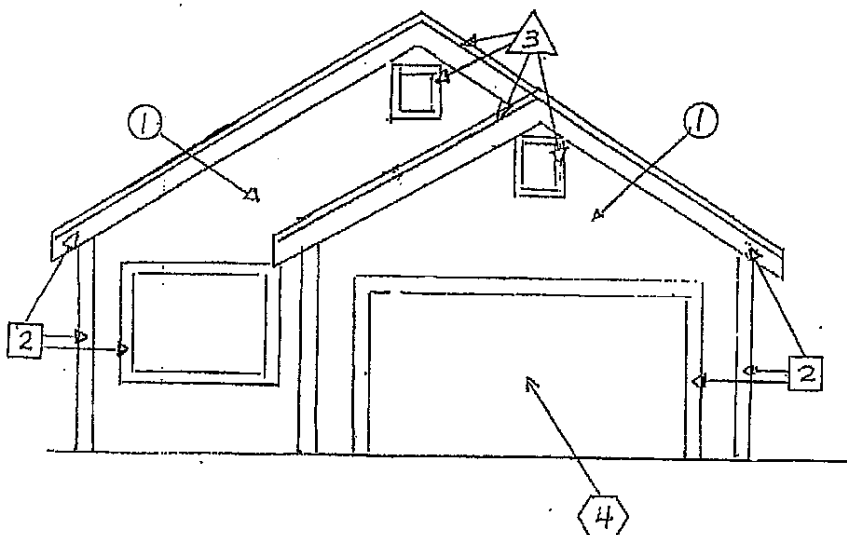
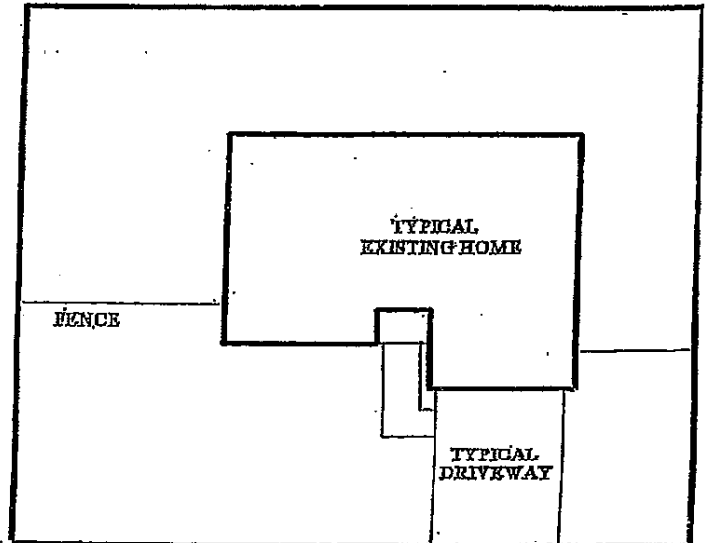


**PLEASE INCLUDE THE FOLLOWING INFORMATION WITH YOUR REQUEST:  
(ATTACH ADDITIONAL DRAWINGS TO THIS FORM.)**

**(3 copies requested)**

1. Description of improvement.
2. Location of residence on the lot and the dimensions from lot lines.
3. Complete dimensions of improvement proposed.
4. Measurements of improvements in relation to residence and lot lines.
5. Description on materials and color scheme.
6. Drawings to show affected elevations.
7. Height of trees at maturity.

EXAMPLE:



1. BODY:
2. SMALL ACCENT TRIM:
3. LARGE FASCIA TRIM:
4. GARAGE DOOR:
5. FRONT DOOR:
6. SHUTTERS:
7. OTHER:

NEIGHBOR NOTIFICATION:

The intent is to advise your neighbors who own property adjacent to, facing, or impacted by the improvement(s) to your lot (property). Neighbors are to sign this form and initial the plans. Comments may be written on the back of this form. Neighbor approval/disapproval shall only be advisory and shall not be binding in any way on the Architectural Control Committee's decision.

- 1. Name/Signature: \_\_\_\_\_  
Property Address: \_\_\_\_\_
  
- 2. Name/Signature: \_\_\_\_\_  
Property Address: \_\_\_\_\_
  
- 3. Name/Signature: \_\_\_\_\_  
Property Address: \_\_\_\_\_

I UNDERSTAND AND AGREE THAT:

- 1. No work on this request shall commence prior to written approval is received from the Architectural Review Committee.
  
- 2. All improvements approved by the Architectural Review Committee must be completed within one hundred eighty (180) days after approval. Failure to complete the work within the prescribed time period will cause the approval to be rescinded and re-submission will be required. Extenuating circumstances shall be brought to the attention of the Architectural Review Committee.
  
- 3. Within thirty (30) days of completion of the improvements, I will notify the Architectural Committee in writing of such completion in order for the Committee to make its inspections as to the compliance with approved plans and specifications.
  
- 4. The "Conditions of Approval" section of the Architectural Standards for the Association shall apply to any approval.

PROPOSED START DATE: \_\_\_\_\_

PROPOSED COMPLETION DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
OWNER (authorization of representative must be attached)